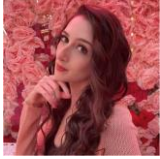


# Audrey Hughes



Portfolio

<https://audreysdigital.art>

## HELLO!

It's nice to meet you! I'm Audrey Hughes. I graduated from the Harvard Extension School. I have a master's degree with a focus on digital media design. I have worked from home for eight years. I have the self-discipline it takes to make sure deadlines are met in a timely manner. My degree has taught me how to be creative in so many ways. It affects all areas of my personal projects. Thank you so much for your time!

## TOOLS

- > Adobe Suite (Photoshop, Illustrator, Animate, After Effects, InDesign)
- > Pyxel Edit
- > Microsoft (Word, PowerPoint, Excel)
- > Figma
- > Framer

## SKILLS

- > Front-end (HTML, CSS, JavaScript)
- > P5js
- > WordPress
- > Webflow
- > Animation (2D, pixel, stop motion)
- > Illustration
- > Character design
- > UI/UX
- > Logo Design

## EXPERIENCE

9/25/2025 - Present

**TA (Teaching Assistant)**

**Harvard Extension School**

### Teaching Support Staff

- > Grade assignments promptly to provide timely, actionable feedback for student improvement
- > Respond to student inquiries via email and during help sessions to support learning and engagement
- > Participate in weekly meetings to discuss course progress and instructional strategies. Respond to emails and attend student help sessions

Florida

(716)640-6991

[audreys.digital.art@gmail.com](mailto:audreys.digital.art@gmail.com)

2/8/2025 - Present

**Independent Contractor**

**Life Science Women's Conference**

### **WordPress Website Maintenance (Remote)**

- > Update and publish new content across WordPress and Webflow websites to maintain accuracy and engagement
- > Ensure all event details and time-sensitive information remain current across company sites
- > Monitor site functionality, design alignment, and user experience across platforms
- > Edit and produce videos to support marketing campaigns, website content, and social media initiatives

10/25/2024 - Present

**Employee**

**Bonefish**

### **Salad and Dessert, Cold Prep**

- > Collaborate in a fast-paced team environment to prepare and assemble menu items efficiently
- > Maintain organization and quality standards during high-volume service hours
- > Ensure compliance with health, safety, and cleanliness protocols
- > Recognized as the restaurant's first Employee of the Month for outstanding performance and teamwork

8/30/2023 – Present

**Independent Contractor**

**Peace 2 All Beings**

### **WordPress Website Maintenance/Animator (Remote)**

- > Create and publish new blog content, ensuring accuracy and alignment with site goals
- > Animate visual assets to enhance user engagement and brand presentation
- > Maintain and update website content to ensure all information remains current and relevant

4/27/2017 - Present

**Independent Contractor**

**3Play Media**

### **General Transcriptionist/Editor/Auditor (Remote)**

- > Transcribe and edit audio from diverse sources including university lectures, conferences, films, and interviews

- > Conduct in-depth research to ensure accurate spelling and terminology across specialized subjects
- > Review and audit transcripts produced by other transcriptionists prior to client delivery
- > Evaluate transcript quality and provide constructive feedback to editors and team members

07/2017 – 06/2020

#### ESL Teacher

#### ESL Online Teacher (Remote)

- > Taught 25-minute virtual English classes to children in China, focusing on vocabulary, writing, and grammar
- > Provided personalized feedback to support student progress and language development
- > Adapted lessons to varying skill levels using engaging, interactive teaching methods
- > Earned TESOL Certification to enhance instructional effectiveness and cross-cultural communication
- > Responsible for teaching vocabulary, writing, and correcting grammar

#### EDUCATION

Spring 2020 – Spring 2022

##### Harvard Extension School

- > Master of Liberal Arts, Harvard University Extension School, Digital Media Design
- > Front-End Web Development Graduate Certificate

Fall 2016 – Fall 2018

##### University of South Florida

- > Bachelor of Arts, World Languages and Cultures (with a focus on Japanese)
- > Graduated Cum Laude
- > Japanese National Honor Society (2018)

Graduated Spring 2016

##### St. Petersburg College

- > Associate in Arts
- > Graduated Magna Cum Laude

Certificate earned on January 8, 2024

##### Google UX Design by Google on Coursera

- > Refined skills in Figma
- > Created user journeys

- > Practiced interactive design

In progress 2024-

#### **Rouxbe Professional Cooking Certificate**

- > Practice cooking recipes to improve culinary skills
- > Graded assessments to ensure the lesson content is understood
- > Quizzes and written assignments for comprehension

### PROJECTS

#### **Short Film**

<https://www.youtube.com/watch?v=epM1UMFGz34>

- This is a movie I created in memory of my best friend.

#### **Webtoon**

[https://www.webtoons.com/en/challenge/af-cupcakes/list?title\\_no=794850&webtoon-platform-redirect=true](https://www.webtoons.com/en/challenge/af-cupcakes/list?title_no=794850&webtoon-platform-redirect=true)

- AF Cupcakes is a Webtoon I illustrate and write.

#### **Storybook**

[https://www.amazon.com/dp/B0CBKYV3JG/ref=sr\\_1\\_1?crid=3O9T9IO3DX28H&keywords=the+queen%27s+dream+j+marie+kat+gatto&qid=1689047542&spre=x=the+queens+dream+j+marie+kat+gatto%2Caps%2C105&sr=8-1](https://www.amazon.com/dp/B0CBKYV3JG/ref=sr_1_1?crid=3O9T9IO3DX28H&keywords=the+queen%27s+dream+j+marie+kat+gatto&qid=1689047542&spre=x=the+queens+dream+j+marie+kat+gatto%2Caps%2C105&sr=8-1)

- I illustrated *A Dream for the Queen* under the name Kat Gatto.

### REFERENCES

References are available upon request.

Thank you so much for your time. Have a wonderful day!