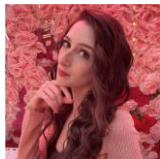


Audrey Hughes



Portfolio

<https://audreysdigital.art>

HELLO!

It's nice to meet you! I'm Audrey Hughes. I graduated from the Harvard Extension School. I have a master's degree with a focus on digital media design. I have worked from home for eight years. I have the self-discipline it takes to make sure deadlines are met in a timely manner. My degree has taught me how to be creative in so many ways. It affects all areas of my personal projects. Thank you so much for your time!

TOOLS

- > Adobe Suite (Photoshop, Illustrator, Animate, After Effects, InDesign)
- > Pyxel Edit
- > Microsoft (Word, PowerPoint, Excel)
- > Figma
- > Framer

SKILLS

- > Front-end (HTML, CSS, JavaScript)
- > P5js
- > WordPress
- > Webflow
- > Animation (2D, pixel, stop motion)
- > Illustration
- > Character design
- > UI/UX
- > Logo Design

EXPERIENCE

9/25/2025 - Present

TA (Teaching Assistant)

Harvard Extension School

Teaching Support Staff

- > Grade assignments promptly to provide timely, actionable feedback for student improvement
- > Respond to student inquiries via email and during help sessions to support learning and engagement
- > Participate in weekly meetings to discuss course progress and instructional strategies. Respond to emails and attend student help sessions

Florida

(716)640-6991

audreys.digital.art@gmail.com

2/8/2025 - Present

Independent Contractor

Life Science Women's Conference

WordPress Website Maintenance (Remote)

- > Update and publish new content across WordPress and Webflow websites to maintain accuracy and engagement
- > Ensure all event details and time-sensitive information remain current across company sites
- > Monitor site functionality, design alignment, and user experience across platforms
- > Edit and produce videos to support marketing campaigns, website content, and social media initiatives

10/25/2024 - Present

Employee

Bonefish

Salad and Dessert, Cold Prep

- > Collaborate in a fast-paced team environment to prepare and assemble menu items efficiently
- > Maintain organization and quality standards during high-volume service hours
- > Ensure compliance with health, safety, and cleanliness protocols
- > Recognized as the restaurant's first Employee of the Month for outstanding performance and teamwork

8/30/2023 – Present

Independent Contractor

Peace 2 All Beings

WordPress Website Maintenance/Animator (Remote)

- > Create and publish new blog content, ensuring accuracy and alignment with site goals
- > Animate visual assets to enhance user engagement and brand presentation
- > Maintain and update website content to ensure all information remains current and relevant

4/27/2017 - Present

Independent Contractor

3Play Media

General Transcriptionist/Editor/Auditor (Remote)

- > Transcribe and edit audio from diverse sources including university lectures, conferences, films, and interviews

- > Conduct in-depth research to ensure accurate spelling and terminology across specialized subjects
- > Review and audit transcripts produced by other transcriptionists prior to client delivery
- > Evaluate transcript quality and provide constructive feedback to editors and team members

07/2017 – 06/2020

ESL Teacher

ESL Online Teacher (Remote)

- > Taught 25-minute virtual English classes to children in China, focusing on vocabulary, writing, and grammar
- > Provided personalized feedback to support student progress and language development
- > Adapted lessons to varying skill levels using engaging, interactive teaching methods
- > Earned TESOL Certification to enhance instructional effectiveness and cross-cultural communication
- > Responsible for teaching vocabulary, writing, and correcting grammar

EDUCATION

Spring 2020 – Spring 2022

Harvard Extension School

- > Master of Liberal Arts, Harvard University Extension School, Digital Media Design
- > Front-End Web Development Graduate Certificate

Fall 2016 – Fall 2018

University of South Florida

- > Bachelor of Arts, World Languages and Cultures (with a focus on Japanese)
- > Graduated Cum Laude
- > Japanese National Honor Society (2018)

Graduated Spring 2016

St. Petersburg College

- > Associate in Arts
- > Graduated Magna Cum Laude

Certificate earned on January 8, 2024

Google UX Design by Google on Coursera

- > Refined skills in Figma
- > Created user journeys

- > Practiced interactive design

In progress 2024-

Rouxbe Professional Cooking Certificate

- > Practice cooking recipes to improve culinary skills
- > Graded assessments to ensure the lesson content is understood
- > Quizzes and written assignments for comprehension

PROJECTS

Short Film

<https://www.youtube.com/watch?v=epM1UMFGz34>

- This is a movie I created in memory of my best friend.

Webtoon

https://www.webtoons.com/en/challenge/af-cupcakes/list?title_no=794850&webtoon-platform-redirect=true

- AF Cupcakes is a Webtoon I illustrate and write.

Storybook

https://www.amazon.com/dp/B0CBKYV3JG/ref=sr_1_1?crid=3O9T9IO3DX28H&keywords=the+queen%27s+dream+j+marie+kat+gatto&qid=1689047542&sprefi_x=the+queens+dream+j+marie+kat+gatto%2Caps%2C105&sr=8-1

- I illustrated *A Dream for the Queen* under the name Kat Gatto.

REFERENCES

References are available upon request.

Thank you so much for your time. Have a wonderful day!